1. **OPEN, WELCOME & APOLOGIES**

Paul Madlener opened the meeting at 7.35 pm and welcomed all members, acknowledging that this meeting followed a meeting of Class Representatives held from 7-7.30pm this evening.

**In attendance:** (14) Paul Madlener, Lisa Dockey, Jodie Karwacki, Kerrie Ly, Clive Maynard, Susan Hughes, Linda Chandler, Belinda Howlett, Tim Keady, Jacquee Osborne, Bernie Hartley, Monique Templeton, Amanda Sinclair, Mark Smart

**Apologies:** Michelle Marshall, Gillian Murgia, Sarah Jones, Horniman, Nicki Jones.

2. **CONFIRMATION OF PREVIOUS MINUTES**

**Resolution:** That the minutes of the meeting of 1 March 2016 be taken as read and confirmed as a true and accurate record. Seconded. Belinda Howlett. **Carried.**

3. **REPORTS**

President – verbal report – class reps, expenditure, grounds which will be expanded on later
Treasurer – statements provided for president to discuss
Principal – verbal report provided by Linda Chandler on behalf of Gillian Murgia
Canteen – verbal report provided by Bernie Hartley
School Banking – verbal report provided by Amanda Sinclair
Fundraising – no report
Grounds – verbal report by Paul Madlener
WACSSO – no report

3.1 **President** – Verbal report. We have just had a class reps meeting, will be discussed further later. The stage still has some work to be finished. Paul has visited a couple of other schools to look at the design of their naturescape playgrounds.

**Treasurer** – provided statements with amounts of deposits in the 2 accounts which total around $30,000.

**Principal** – delivered on behalf of Gillian. Linda introduced Tim Keady, new music teacher who is working 2 days a week at Shelley PS in years 1-4. New instruments have been purchased, and ensemble is happening. The undercover surfacing which was delayed is on track to be completed during the April school holidays.

**Canteen** – Bernie said new people joining and the canteen has a good band of volunteers. Morning teas have been held by the canteen to welcome new parents, and where new parents have decided to become involved as volunteers. The canteen has some new items recognizing the different dietary requirements of the school community including coeliac approved and dairy free items. Paul added that the canteen managers are continuing to do a great job and it’s not a priority for the P&C to be making a big profit as it is a valuable service for the school community.

**School Banking** – Amanda said there were 60-70 students banking each Tuesday morning. Lots of pocket money and coins being banked. General agreement that the school banking is a valuable service which sets good habits for children to see their money saved and growing.

**Fundraising** – no fundraising committee but now there are plans approved for expenditure some activity will commence. Discussion that the school needed another ‘event’ like the quiz nite a couple of years ago – a couple of concerts this year are potential ‘events’. Further discussion will take place to see if people are interested in forming a fundraising committee.
Grounds – Shade sail being quoted – discussion about what is better value, a shade sail or pergola type structure. The shade sail is estimated to cost around $20,000 to include poles, installation etc. Discussion about whether grounds committee can be involved in plans for the naturescape playground. Linda indicated there are a number of teachers who would like to be involved in the project.

WACSSO – No report.

4. REPORT ON EXPENDITURE

New fridge needed to be purchased for canteen as the previous one was part of a deal with a supplier no longer used by canteen. A good large working fridge is a critical tool for the managers to operate canteen – one has been purchased and delivered.

Question about the process of purchasing approval by executive when required outside of meeting times – P&C will followed up with WACSSO and confirm by next meeting.

5. CORRESPONDENCE

(i) School community member copied the P&C into correspondence to local Member Mike Nahan re turn right situation at corner of Monota and Tribute Street and the difficulties experienced with traffic around cross walk attendant’s spot, at drop off and pick up times. P&C will follow up to see if she has received a response from Dr Nahan.

(ii) Acknowledgement received from Dr Nahan’s office that they have received correspondence from P&C regarding absence of a sheltered bus stop if travelling from Leach Hwy toward Rossmoyne SHS and Bull Creek Station, with first sheltered stop being at 5th Avenue.

6. CLASS REPRESENTATIVES

A meeting was held prior to this meeting, from 7-7.30pm with people interested in being class reps. Others who didn’t attend have indicated their interest. Most classes have a parent or two parents who have nominated and P&C will continue to ask/advertise for those few which don’t have a class rep. Belinda will draft a letter for distribution by parents. Discussion about distributing contact details of parents – it was agreed that it was important to assure parents of confidentiality of their details which will remain only with class rep.

7. FAMILY PLAQUES

Jacquee will organize further flyers etc so new parents and others who didn’t participate last year can purchase one. Advertising will start next week and orders would be open until week 2 of Term 2.

Motion: That the P&C approve the expenditure of $5 per plaque to a maximum of $1000 for the plaques purchased in 2016. Seconded: Belinda. Carried.

Discussion about value of P&C contribution to this project – generally agreed that it benefited students by encouraging pride in school community and school’s history, particularly recognizing 40 year anniversary in 2015.

8. FUNDRAISING

Fundraising projects have been on hold pending approval by the school administration to spend money on items. Projects will now be planned to raise funds particularly for musical instruments, naturescape playground. Joyce Mathers who has performed at our school events is a parent of former students and has been contacted to gauge her interest in being involved in a parent function at the Rossmoyne Bowling Club, and she has replied with some good options. A family concert with musicians from our school community is another option for later in the year when the weather gets warmer so it could be held on the school grounds. Some of the previous fundraising events were discussed, including the movie night on the school grounds, quiz night, lapathon. Some organization will be required to get a committee formed to get the broader school community behind the projects.
9. **GENERAL BUSINESS**
   
   (i) **Music:** Tim Keady introduced himself and discussed his role as music teacher Years 1-4 Mondays and Tuesdays. He has been given approval to purchase new instruments and would like to recondition existing instruments. Tim would like to purchase more guitars, ukuleles, xylophones, mallets, egg shakers, teaching tools like magnets, stickers. Paul asked him to come back to the P&C with what sort of suitable storage is required to help Tim store the instruments safely and be able to move them around easily etc.
   
   (ii) **Accounting:** Paul has been in touch with an accounting firm which will look at the P&C’s accounts and audit.
   
   (iii) **ICT Committee:** Clive had indicated his interest to be a parent representative on the school's new ICT committee but has not heard anything from the school.
   
   (iv) **Dates of Meetings:** Question was asked as to why this meeting was held on a Wednesday when they have traditionally been held on a Tuesday. Parent survey had indicated some people didn’t attend as this day didn’t suit, obviously it’s difficult to set something which is suitable for everyone so if we provided a range of different options hopefully different people would be able to attend if they previously were not able to attend.

Next meetings: Thursday 19 May (time to be determined after consultation with Helping Hands)

15 June 7.30pm

Meeting closed 8.58pm

Signed as true & correct

Paul Madlener, President