Minutes
Tuesday 9 August - 7.00pm
Location: Staff Room

1. Meeting opened 7.18pm
   In attendance: Paul Madlener, Belinda Howlett, Ian Edwards, Gillian Murgia, Lisa Dockery
   Apologies: Kathy Horniman, Amanda Sinclair, Bernie Hartley, Mark Smart, Jacquee Osborne, Monique Templeton

2. Confirmation of previous minutes from 15 June 2016
   Seconded: Ian Edwards/ Carried.

3. Reports:
   President
   Principal
   Treasurer
   Canteen
   School Banking – no report
   Fundraising – no report
   Grounds
   WACSSO – no report

   President: Audit update, records as well as the financials will have new systems and processes. Will also include canteen, main accounts.
   Principal: Changes to uniform progressing. Has been liaising with Willetton uniform shop who will offer old stock including sports shirts at reduced prices. Gillian will arrange to communicate this to parents so they can purchase. Professional development with Dislexia Speld Foundation – all teachers and educations assistants
   Treasurer: Attached.
   Canteen: Have written to P&C re purchase of coffee machine. P&C gave in principle support, Ian said he could assist with purchase if they get in touch.
   Grounds: Paul will organize a meeting date for the naturescape discussion and advertise in newsletter, through class reps, around school etc. Around October after holidays.
   WACSSO: No report

4. General Business:
   4.1 Security audit following from last meeting – Gillian has organized for the Education Department’s Head of School Security, Police to do a security audit following concerns from a parent and other discussion at a recent P&C meeting.
   City of Canning Councillor Patrick Hall has indicated interest in being on School Council as community member.
   4.2 Accounts auditing and processes for finances – Paul to meet with Treasurer and others to go through new processes and requirements as per auditors report.
   4.3 Wifi for canteen – issue resolved
4.4 Netball courts and basketball court markings – Gillian said that the one near the junior block is ok to refurbish, but the other ones need root control first, due to the trees around. Quote required before any commitment due to likely high cost of project.
4.5 Signs for P&C supported items – items to be identified by P&C committee.
Motion: That the P&C support the purchase and installation of plaques for P&C supported items around the school to the value of $2000.
Seconded Belinda. Carried.
4.6 Canteen survey. Bernie had sent information to P&C about proposed sort survey to school community re canteen us/preference. Paul said it’s a good idea, will just ask that they send a copy of it to P&C to keep on our records. Discussion about commercial coffee machine purchase – P&C will communicate that it’s supported, on the basis there are plans to use it as often as possible to provide a service to parents and get it to pay for itself.
4.7 Class reps. Protocols to be reviewed. P&C to communicate to reps and remind them to BCC when sending emails.
4.8 Signed consent forms for photos. Helen Good requested P&C familiarize themselves with requirement that any person appearing on school website have signed consent form, following recent P&C sausage sizzle/cake stall. Verbal permission not enough, so P&C undertook to have signed consent forms at all future events where photos may be taken for these purposes.
4.9 Correspondence re bus station. A number of parents keen to get petition on need for at least one covered bus stop between Leach Highway and Fifth Avenue travelling westward. Action: PM
5.0 Shade sail area – items identified by teachers include bean bags (double bagged) giant sized games such as connect four, chess etc. Gillian said one of the teachers has indicated interest in purchasing these items. Money is left over from purchase of shade sails which came in under budget. School will request other items such as lego and cartoons, through school newsletter etc.
5.1 Update on naturescape. Paul will organize a date to advertise for a further discussion with people who are interested in the project. Need to organize the approvals processes first, then the planning can begin.
5.2 Fundraising – a parent provided information on littlefeast.com.au/little-feasts-in-the-community

5. Correspondence – nil
6. Other business –
6.1 Family Fun Night. Needs to be discussed at next meeting because we can’t leave it to the last meeting of the year. Gillian discussed Bush Dance as different possibility.
6.2 Dad’s night – Ian and Paul discussed getting more dads involved in P&C. They will organize an event.
6.3 Shelley Idol Grand Final; ‘unveiling’ of sculptures; promote this event which will be on 17 November

7. Next meeting – Thursday 15 September 2016 2-3pm Staff Room