## MINUTES OF MEETING

### SHELLLEY PRIMARY SCHOOL COUNCIL

**Date:** 13 June 2016  
**Chair Person:** Larni Bathgate  
**Time:** 7:00pm  
**Minutes taken by:** Chris Leeuwangh

### Attendees:
- **School:**  
  - Gillian Murgia (Principal)  
  - Chris Leeuwangh  
  - Caroline van den Herik  
- **Parent:**  
  - Larni Bathgate  
  - Travis Miller  
  - Bernadette Hartley  
  - Jason Moynihan  
  - Michelle Marshall (P&C representative)

### Apologies:
- Jenny O’Connor, Lindsay Garside, Gail Bowering (absent), Swapna Mathews (absent)

### Item Ref | Item | Led By | Discussion/Progress report | Action & Timeline
---|---|---|---|---
1 | Welcome Apologies | Chair | Larni Bathgate opened the meeting at 7:04PM and welcomed members including the new P&C representative Michelle Marshall. |  
2 | Minutes and actions arising | Chair | Minutes of previous meeting 16 May 2016 distributed to council members.  
**Discussion about previous minutes re: Closure of the school.**  
Jason raised his objection to the full day closure for parent/teacher interviews. It was noted that the 16 May minutes need to state in the motion a half to full day closure.  
Gillian explained the reasons for full closure; that it would be less disruptive than 2 half-day closures.  
Bernadette explained that she found it of benefit to have the interview before receiving the report.  
Jason asked what has been the feedback so far from parents. Gillian mentioned that she has had two parents who have contacted her to ask questions. She has received three | **Motion:** "The Minutes of the meeting of 16 May 2016 be accepted."  
Moved:  
Seconded:  
Carried.  
16 May minutes required amendment. To be moved at next meeting.
emails with positive feedback.

2016/3 Gillian and Paul met with the contractor and council to clarify issues and to ensure regular meetings take place to discuss school requirements. Gillian explained progress so far with the contractor. Hessian will be erected to help prevent dirt and dust. It has been noted that there has not been a huge amount of impact on the school environment. The Canning Council has been contacted several times and they have explained that the contractor has been following guidelines.

2016/4 Bios previously sent to Fran have been emailed to Gillian. Gillian raised the matter of Patrick Hall becoming a community member of the School Council. He is currently a City of Canning Councillor and will attend the next meeting. A brochure with members’ bios will be created and distributed to members of the school community.

<table>
<thead>
<tr>
<th>3</th>
<th>Items for Decision</th>
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<tbody>
<tr>
<td>4</td>
<td>Items for Discussion</td>
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<tr>
<td>4.1 Development at 19-21 Tribute St/Round About Update</td>
<td>See above discussion 2016/3.</td>
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<td>4.2 IPS</td>
<td>Gillian</td>
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<td>Gillian presented information about Shelley and the path to IPS. She is opting not to go down the IPS path this year. It will be reviewed in 2017. Some of the reasons given were the amount of staff who will be on leave and that the current Manager; Corporate Services/Registrar will be on leave for a long period shortly. The Principal, Registrar and School Council Chair will need to do a presentation if the school decides to become an Independent Public School. Gillian mentioned that 2 staff who are currently employed on a short-term basis will have their contracts extended.</td>
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| Gillian | **4.2 Strategic Plan – Developing a shared understanding of a Professional Learning Community**
Gillian explained she is going to be an IPS consultant and is attending a 10 day course. This will allow her to examine the impact of IPS in schools. Gillian displayed the power-point (Leading Improvement, Innovation and Change through Professional Learning Communities). The power-point was examined by Council members and findings were presented by Gillian. Members developed their own definition of a Professional Learning Community. Gillian handed out some definitions provided by the IPL. Members were provided with a PLC research paper ‘What is a Professional Learning Community?’ by Richard DuFour Larni discussed that it would be important to think about how a Professional Learning Community relates to the school council and how the collaborative culture of the school council could be enhanced to enable the council to effectively support the school and ultimately improve student outcomes. | **Action 2016/5:** Gillian to email PLC documents to council members. **Responsibility:** Gillian Murgia |
| --- | --- | --- |
| Bernie/ Chris | **4.3 ICT Update – Development of ICT/Future Learning Strategic Plan**
- Students learning about and using the global world to extend learning.
- Communication and effective use of ICT.
- Development of Short Term, Mid Range and Long Term Goals which will lead to the development of the Future Learning Plan for Shelley.
- Re-designing the future of learning at Shelley. | |
<p>| 5 | <strong>Any Other Business</strong> | |</p>
<table>
<thead>
<tr>
<th>Next Meeting:</th>
<th>8/8/16</th>
<th>Meeting Closed:</th>
<th>8:30PM</th>
<th>DATE: 5/9/16</th>
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SIGNATURE OF CHAIRPERSON